

IBERIA PARISH LEVEE, HURRICANE, AND CONSERVATION
DISTRICT MINUTES

DATE: Thursday, September 4, 2014

TIME: Six (6:00) O'Clock P.M.

ATTENDANCE: James Landry, Frank Minvielle, James Stein, Patrick Broussard, Benson Langlinais, Scott Saunier, Ronald Gonsoulin, and Carol Bourgeois, Jr.

ABSENT: Alfred "Todd" Landry.

OTHERS: Larry Richard, Representative Simone Champagne, Councilman Marty Trahan, Stan Aucoin and Pat Landry - CPRA, Randy Moertle, Mike Pugh and Ralph Liberstat - Royal Engineers and Consultants, LLC, Oneil Malbrough - CBI, Inc.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- August 7, 2014

A motion was made by Mr. James Landry, seconded by Mr. Frank Minvielle, that the minutes of the August 7, 2014 Iberia Parish Levee, Hurricane, and Conservation District meetings be approved.

This motion having been submitted to a vote, the vote thereon was as follows:

YEAS: James Landry, Frank Minvielle, James Stein, Patrick Broussard, Benson Langlinais, Scott Saunier, Ronald Gonsoulin, Carol Bourgeois, Jr.

NAYS: None.

ABSENT: Alfred "Todd" Landry.

And the motion was therefore passed on this 4th day of September, 2014.

IV. PERSONS TO ADDRESS

None.

V. PUBLIC COMMENTS ON BUSINESS TO BE DISCUSSED

No Comments.

VI. OLD BUSINESS

A. Updates:

- Discussion with CPRA on the Delcambre-Avery Canal Project, TV-57;

Chairman Gonsoulin stated there was a telephone conference call held on August 27th with CPRA representatives in regards to funding for the Delcambre-Avery Canal Project, TV-57. It was explained that the project overseen by CPRA is now \$180,000 short of funding, as

these funds have been redirected to another project. The Chairman then addressed his concerns of said shortage and questioned if the District would need to provide additional funding. He then questioned if the District could reroute \$180,000 of its \$250,000 Capital Outlay Grant to make up for the shortage of funds.

Representative Simone Champagne explained that the projects being spoken of are two separate projects, with two separate funding sources, as follows:

- 1.) \$250,000 of Capital Outlay funds from Facility Planning and Control which is to be used for planning, permitting, engineering, and rights-of-way acquisition for the Iberia Parish Levee Master Plan. She noted that these funds are for the Levee District, and the District is in the process of appropriating these funds towards hiring Royal Engineers & Consultants, LLC. She explained that these funds cannot be rerouted without starting the entire application process over.
- 2.) The Delcambre-Avery Project, TV-57 which is estimated to cost \$1.2 million for planning and design is overseen by CPRA and not the Iberia Levee District. Representative Simone Champagne explained that CPRA initially stated they would put up \$900,000 in funding for planning and design with a match of \$300,000 by the Iberia Parish Levee District. Since that time \$180,000 of the \$900,000 in funding had been rerouted to a project in Vermilion Parish. She assured that this should not worry the District as they do not have control of said project, but to rather move the District forward by focusing on the Master Plan. She noted that the project could possibly be short more than the \$180,000 and that the \$1.2 million was only an estimate for the project.
 - Review of correspondence received from Facility, Planning, and Control in regards to the execution of an agreement with Royal Engineers & Consultants, LLC;

Upon questioning if the District is prepared to move forward with the execution of a contract with Royal Engineers and Consultants, LLC, Chairman Gonsoulin stated that the proposed contract is still under review by legal counsel as questions have risen regarding the terms and language being used within the contract. He noted that the contract is being amended to meet the needs of the District.

Mr. Scott Saunier recalled that the District has been waiting on CPRA to provide a recommendation if the contract is consistent with a contract of this type. Mr. Saunier further stated that in order for him to make an informed decision he would like an answer from an individual familiar with reviewing and understanding such engineering contract, as the Board members and the legal counsel are both unfamiliar with such documentation.

Mr. Benson Langlinois commented that these extensive revisions are to make sure that there will be no duplication of services, essentially eliminating paying for services twice. He explained that the District needs guidance as to what the "task" specifically needs to be to prevent duplication of engineering services.

Upon discussing the final execution of said contract, and who would be able to provide a legitimate opinion if the District should execute the contract, it was suggested that a motion be made that the Iberia Parish Levee District set a meeting within two weeks

with CPRA representatives, Royal Engineers & Consultants, LLC, Consultant Marc Berard, and Legal Counsel Jacques Cousin to review the contract and come to a consensus on the contents of the contract between the Iberia Parish Levee Hurricane and Conservation District and Royal Engineers and Consultants, LLC, for proposed final execution.

A motion was made by Mr. Benson Langlinais, seconded by Mr. James Stein that a meeting be called by the Iberia Parish Levee, Hurricane, and Conservation District with CPRA representative, Royal Engineers & Consultants, LLC, Consultant Marc Berard, and Legal Counsel Jacques Cousin to review a proposed contract between the Iberia Levee District and Royal Engineers & Consultants, LLC to come to a consensus on the contents of the contract between the Levee District and Royal Engineers & Consultants, LLC within the next two weeks, in order to report said consensus at the next official meeting of the District.

This motion having been submitted to a vote, the vote thereon was as follows:

YEAS: James Landry, Frank Minvielle, James Stein, Patrick Broussard, Benson Langlinais, Scott Saunier, Ronald Gonsoulin, Carol Bourgeois, Jr.

NAYS: None.

ABSENT: Alfred "Todd" Landry.

And the motion was therefore passed on this 4th day of September, 2014.

- The completion of a Tax ID application and the creation of a bank account.

Chairman Gonsoulin stated that no action has been taken on said items, as the focus has been strictly on funding for the District and moving forward with proposed projects and contracts.

VII. NEW BUSINESS

A. Review resumes received for a part-time Director.

Chairman Gonsoulin stated that four resumes have been received for the part-time director position.

Mr. Carol Bourgeois questioned how the selection process will take place.

Chairman Gonsoulin stated that he would like to set up an Interview Task Force within the next month consisting of three members of the District to review the resumes and interview all applicants and present a recommendation to the members of the District at its next meeting.

A motion was made by Mr. Patrick Broussard, seconded by Mr. Carol Bourgeois, Jr., that a Resolution nominating Chairman Ronald Gonsoulin, Vice-Chairman Benson Langlinais, and James Stein, be adopted at this time in order to initiate a meeting with the applicants for a part-time director and return with a recommendation for the hiring of a part-time Director at the October meeting. (Resolution No. 2014-10)

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: James Landry, Frank Minvielle, James Stein, Patrick Broussard, Benson Langlinais, Scott Saunier, Ronald Gonsoulin, Carol Bourgeois, Jr.

NAYS: None.

ABSENT: Alfred "Todd" Landry.

And the Resolution was therefore passed on this 4th day of September, 2014.

B. Review correspondence from Minvielle & Associates, Inc. regarding the 2015-2016 State Capital Outlay Program Applications, File No. 690-03.

Chairman Gonsoulin directed the members of the District to review correspondence received from Minvielle and Associates regarding the 2015-2016 State Capital Outlay Program Applications, File No. 690-03. Chairman Gonsoulin stated that the letter appears to state that no action has been taken on said requests.

C. Review email correspondence received from Iberia Parish Government in regards to a potential grant for NOAA's Ecological Effects of Sea Level Rise Program.

Chairman Gonsoulin directed the members of the District to review correspondence from Iberia Parish Government in regards to NOAA's Ecological Effects of Sea Level Rise Program. Representative Champagne commented that this grant should be looked into, and that it has a deadline of November 18th.

D. Discuss and consider adopting a Resolution of appreciation to Mr. Ronald Hebert, Jr., Board member of the Iberia Parish Levee, Hurricane, and Conservation District, upon his expiration of term.

A motion was made by Mr. Frank Minvielle, seconded by Mr. James Stein that a Resolution of appreciation to Mr. Ronald Hebert, Jr., Board member of the Iberia Parish Levee, Hurricane, and Conservation District, upon his expiration of term, be adopted at this time. (Resolution No. 2014-11)

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: James Landry, Frank Minvielle, James Stein, Patrick Broussard, Benson Langlinais, Scott Saunier, Ronald Gonsoulin, Carol Bourgeois, Jr.

NAYS: None.

ABSENT: Alfred "Todd" Landry.

And the Resolution was therefore passed on this 4th day of September, 2014.

Secretary Nicole Minvielle informed the member of the District that the three requested appointments have been ratified by Governor

Bobby Jindal.

VIII. ANNOUNCEMENTS/OTHER BUSINESS

- A. Restore Act Community Meetings to be held in Houma and New Orleans, Louisiana during the month of September 2014.

Representative Champagne stated that this meeting is to inform the costal Parishes about funding from the Restore Act Community to be received by CPRA in the amount of \$150 million. She further stated that the District can apply for said funding by submitting an application and a costal project which they would like to be funded by this grant.

She then stated that the District would need to adopt a Resolution to submit a project prior to the end of September. Mr. Langlinais suggested that members of the District attend the evening meeting to be held in Houma on September 11th at 6:30 p.m.

- B. Discuss proposed attendance for the 74th Annual Meeting of the Association of Levee Boards of Louisiana to be held December 3-4, 2014 at the Hilton New Orleans Riverside.

Chairman Gonsoulin reminded the members that the deadline to register for said conference is near. He noted that the District is short of funding and suggested that any member wanting to attend pay their travel fees incurred for this trip. He opened the floor for any suggestions. No comments were received.

- C. Other announcements were as follows:

- Councilman Marty Trahan suggested that a member of the District attend a meeting in Biloxi, MS on October 15th regarding BP Funding.
- Mr. James Stein questioned Councilman Marty Trahan if he would request the Council to consider dedicating matching funds to the District during the 2015 budget process to be placed in the District's budget. Mr. Stein also requested that Iberia Parish Government consider assisting in office space once a part-time director is hired. Councilman Trahan stated he will consult the Finance Chair and Vice-Chair and request that \$50,000 be allocated to the District, matching the \$50,000 dedicated by the Port of Iberia and CPRA.
- Mr. Carol Bourgeois suggested that the District look into establishing a set of by-laws.

IX. PLANS FOR NEXT MEETING

- October 2, 2014

It was suggested that a meeting be called prior to end of September in order that necessary information could be submitted for the Restore Act Grant and further discuss taking action on the proposed contract with Royal Engineers & Consultants, LLC.

X. ADJOURNMENT

There being no further business, a motion was made by Mr. Scott Saunier, seconded by Mr. Benson Langlinais, that the District does hereby adjourn.

All members present voted affirmatively and the motion carried

IBERIA PARISH LEVEE, HURRICANE,
AND CONSERVATION DISTRICT
SEPTEMBER 4, 2014

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unanimously.

I hereby certify the fore going to be exact and true:

Ronald Gonsoulin, Chairman

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